

Requirement and Process Flow of Online registration of chits

Requirement: Department chit registration online by department portal. User will be able to give online application for registration using following process listed below:

For chit Registration there are two stages:

- 1: Prior sanction for Chit Registration.
- 2: Application for endorsement of chit registration and commencement of chit.

1: Prior sanction for Chit Registration. User will provide details about company and chit to be started. Details contains following fields listed below:

- Name of Company/ Chit.
- Address of Company/Chit.
- Company CIN NO(as text)
- Name Of MD/Director
- Father Name MD/Director.
- Mobile.
- Email.
- Chit group no.(every time it will change – unique)
- Chit amount.
- Period of chit group.
- Description of security offered (upload as pdf).
- Form-1 (signed upload as pdf).
- Statement of particular i.e. annexure of form-1. (Upload as pdf).
- Upload sign of MD / Director of company.(upload as Image)
- Minutes of Meetings of boards of directors (signed upload as pdf).
- Article of association (for New Company only and if Exiting then Not Required)
- Memorandum Of Association
- Certificate of incorporation no of the company (signed upload as pdf & if exiting then not required).
- Certificate of paidup capital of company (for New Company only and if Exiting then Not required).
- Draft copy of chit agreement (for New Company only and if Exiting then Not required).
- Total No Of Members
- Total No Of Agreement

After submission of above details .new page for member's details will open and user will provide members/subscriber details. Members details contains following fields listed below:

- Name
- Nominee Name
- Address of member

When User Will Provide information about chit member and no of agreement of chit fee will be calculate and Fee will be deposit through online payment as Rs. 200 + Rs 2 Per Chit Agreement + 30 Rs for commencement certificate.

After payment application will be sent to patal sahayak end. When patal sahayak will verify the details then application will be forwarded to Deputy Registrar/Assistant Registrar end.

2: Application for endorsement of chit registration and commencement of chit: when application forwarded by patal sahayak to deputy registrar level, 1st presentation date will intimated to user by Deputy Registrar/Assistant Registrar level. After presentation when user will submit hard copy of all documents then Deputy Registrar/Assistant Registrar will approved the application of registration of chit and certificates will issued.

1: Certificate of prior sanction and security sufficiency

When first certificate will issued by deputy registrar then user will be able to upload Chit agreement, Form-2 and Form-5 as pdf file after uploading of file by user below listed certificates will be display on Deputy Registrar/Assistant Registrar level to issue.

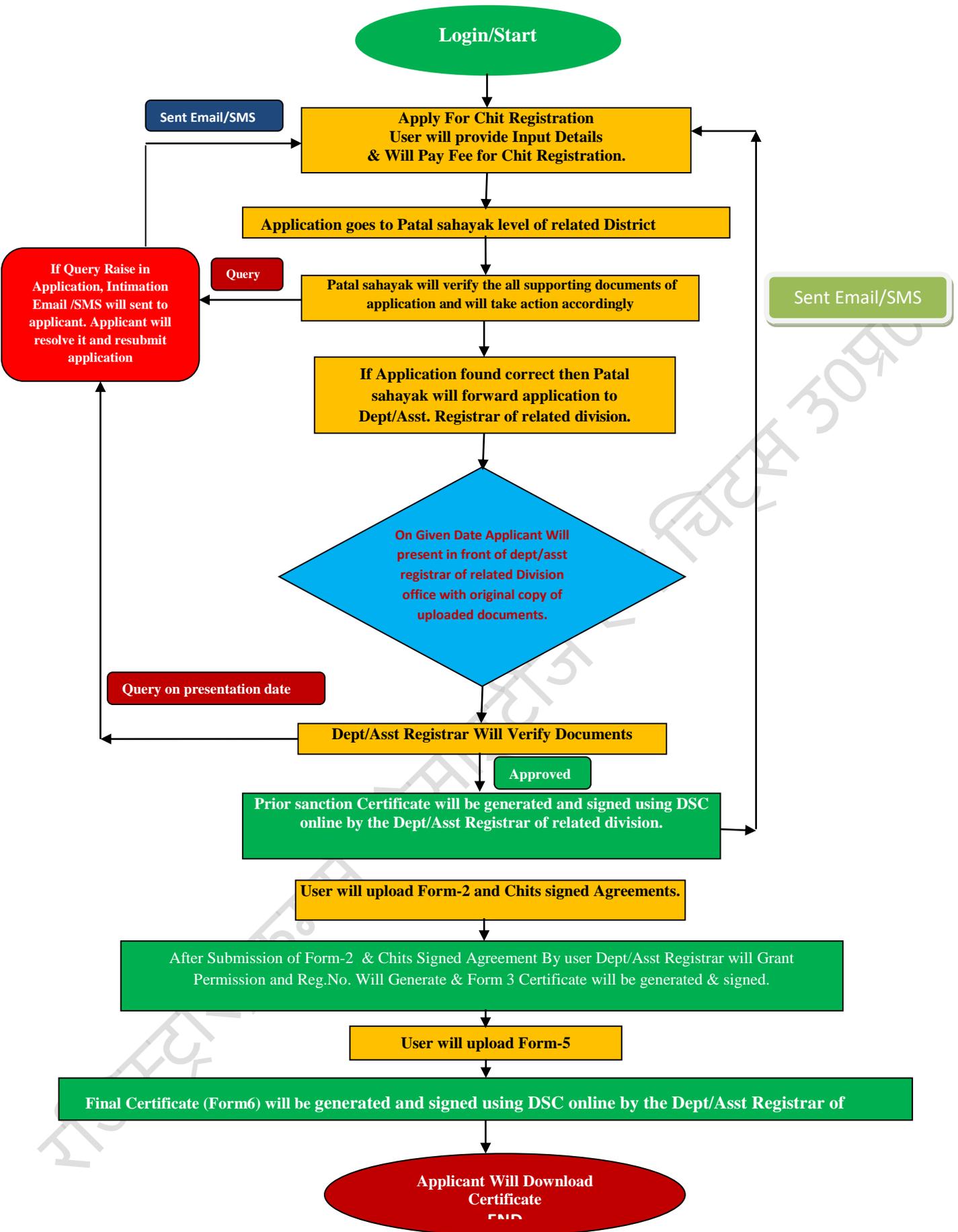
2: Certificate of endorsement of chit.

3: Commencement certificate of chit.

Note: when Certificate of prior sanction and security sufficiency will issue by Deputy Registrar/Assistant Registrar level after that Certificate of endorsement of chit will be issued. If Certificate of prior sanction and security sufficiency is not issued by Deputy Registrar/Assistant Registrar then Certificate of endorsement of chit and commencement certificate of chit will not be issued. Certificate issuance will be as per chit fund act 1982 i.e.

First Certificate of prior sanction and security sufficiency then second Certificate of endorsement of chit and last Commencement certificate of chit will be Issue.

मजिस्ट्रेट, फॉर्म सोसाइटीज एवं चिट फंड



नोट : - पेमेंट से सम्बन्धित समस्या होने पर यूजर्स नीचे दिए गए निर्देशों का पालन करे

1 - सर्व प्रथम society or Firm से संबन्धित विवरण भरने के उपरांत पेमेंट बटन क्लिक करने पर निम्न पेज पर जाए तथा विवरण भरे : -



The screenshot shows the 'E-Challan' form on the U.P. RAJKOSH website. The form is titled 'फार्म्स सोसाइटीज एवं चिट्स, उत्तर प्रदेश लखनऊ' and 'तृतीय तल, विकासदीप, २२, स्टेशन रोड'. It includes a header with the U.P. RAJKOSH logo and a navigation bar with 'Welcome: welcome (Applicant) - RAJKOSH' and 'Change Password Logout'. The form is divided into two main sections: 'E-Challan' and 'Payment Mode:'. The 'E-Challan' section has fields for 'Assessment Year', 'Fee Period' (set to 'One Time'), 'Select Division' (set to 'Agra'), 'Select Treasury' (set to 'अगरा (Agra)'), and 'Remarks' (set to 'Registration Fee'). The 'Payment Mode' section has a radio button for 'Registered User e-Payment' which is selected. It also includes fields for 'Society/Firm ID' (8000018), 'Fee Amount' (3000), 'Depositor Name', 'User Name', and a 'Verify Captcha' field with the value '737041'. A red asterisk indicates that marked fields are compulsory. At the bottom, there are 'Save' and 'Next' buttons. A disclaimer at the bottom states: 'Disclaimer: Content on this website is published and managed by Register Firms, Societies and Chits, Government of U.P. Every effort has been made to ensure accuracy of data on this web site. However there needs to be verified to and supplemented with documents issued finally by the concerned authorities. NIC will not be responsible for any decision or claim that is based on the basis of displayed data.'

2: विवरण भरने के उपरांत निम्न पेज पर जाए तथा next बटन क्लिक करे -



The screenshot shows a confirmation page on the U.P. RAJKOSH website. The header features the U.P. RAJKOSH logo and the text 'U.P. RAJKOSH' and 'E-Challan from U.P. Treasuries'. The main content area displays the message: 'Welcome to rajkosh.up.nic.in. Your challan (ASA180005654) information has been saved. Click "Next" to proceed.' Below the message is a 'Next' button.

3: उपरोक्त पेज के उपरांत निम्न पेज पर जाये तथा proceed with Net-Payment क्लिक करे -

U.P. RAJKOSH
E-Challan For U.P. Treasuries

Confirmation of E-Payment

Depositor Name:

Challan Number:

Challan Date:

Address:

Assessment Year:

Tax Period:

Location:

Amount of Challan:

Head - Serial No (Amount of the head):

[Proceed With Net-Payment](#)

4: Proceed with Net-Payment क्लिक करने के उपरांत बैंक पेमेंट का पेज आएगा -

SBI STATE BANK MULTI OPTION PAYMENT SYSTEM

Net Banking

- SBI Net [Click Here](#)
- Other Banks Bank Charges: 5.0 [Click Here](#)

Card Payments

- State Bank Debit Cards Bank Charges: 0.0 [Click Here](#)
- Other Bank Debit Cards Bank Charges [Click Here](#)
- Credit Cards Bank Charges [Click Here](#)

Other Payment Modes

- SBI Biometric Bank Charges: 0.0 [Click Here](#)
- NETS/RTGS Bank Charges: 5.0 [Click Here](#)
- UPI Bank Charges [Click Here](#)

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यदि **proceed with Net-Payment** क्लिक करने के बाद उपरोक्त पेज न आये तो नीचे दिए गए निर्देशों का पालन करे -

सिक््योरिटी सम्बंधित निम्न निर्देशो का पालन करे -

For Firefox users

I: Advance क्लिक करे

Your connection is not secure

The owner of secure.up.nic.in has configured their website improperly. To protect your information from being stolen, Firefox has not connected to this website.

Learn More...

Report errors like this to help Mozilla identify and block malicious sites

[On Back](#) [Advanced](#)

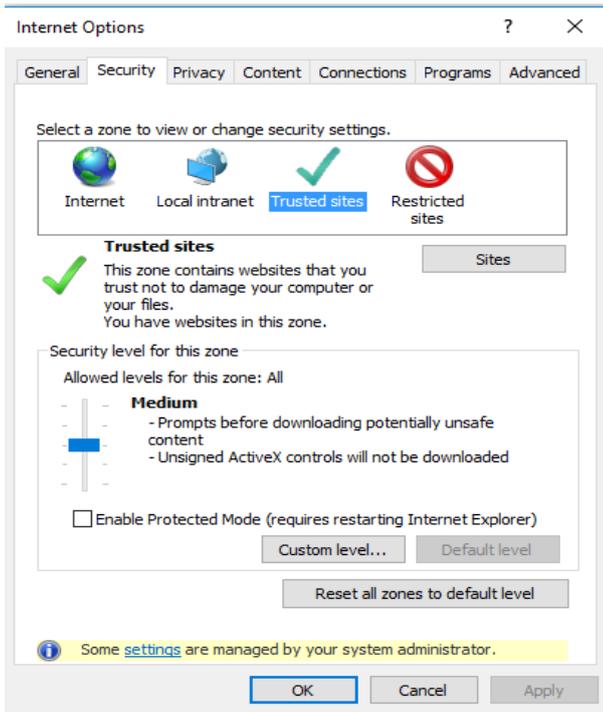
secure.up.nic.in uses an invalid security certificate.

The certificate expired on Saturday, July 30, 2016, 12:00 AM. The current time is Thursday, May 31, 2018, 4:29 PM.

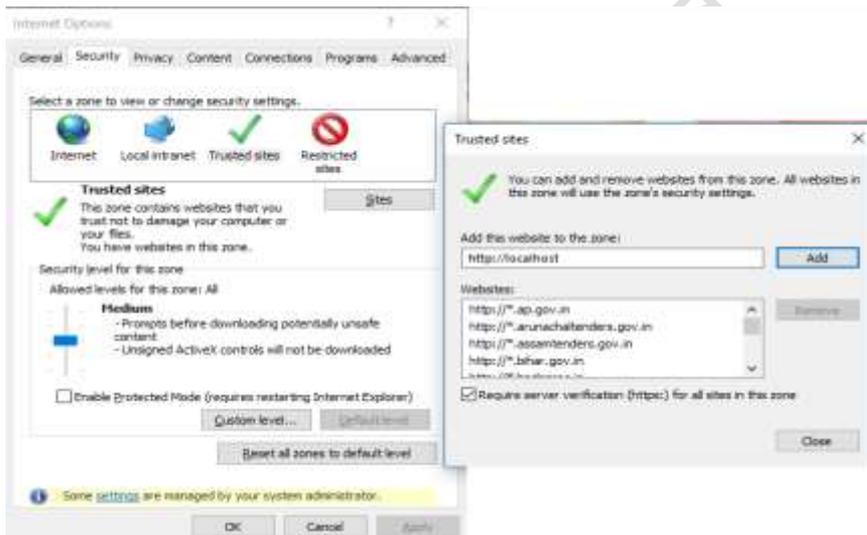
Error code: SEC_ERROR_EXPIRED_CERTIFICATE

[Add Exception...](#)

II - Confirm Security Exception क्लिक करे -



IV- Click Sites button new window will



open

V- Add 'https://Secure.up.nic.in' to text box of Add this website to the zone option, and click 'ADD' and Then Click Close Then OK Button.